



## Parent News from Woodbury Elementary

Main: 651-425-4600

Attendance: 651-425-4606

Website: wes.sowashco.org

School hours: 8:40 a.m. - 3:10 p.m.

August 2018

Dear Woodbury Elementary Families:

We hope you are having a wonderful summer and enjoying time with family and friends! Our staff is looking forward to seeing you at school this fall! This year, our doors will open to start the new school year to approximately 600 students in grades Pre-School through 5<sup>th</sup> grade. We are excited to have so many students returning and are eager to meet new students and their families who will be attending Woodbury Elementary for the first time!

While we continue to follow “The Wolverine Way” and focus on the aspects of “PAWS: Positive Attitude, Act Responsibly, Work Hard, Show Respect,” our Hopes and Dreams will be built on the idea that there’s “*Only One You.*” Look for more information about “*Only One You*” this fall!

**To help you prepare for the 2018-2019 school year,  
we’ve outlined some of our most important information for you:**

**Class Lists** – Kindergarten through 5<sup>th</sup> grade class placements will be emailed next week. If you do not receive an email by the end of the week, please call the main office at 651-425-4600. When creating class lists, the Woodbury Elementary staff carefully considered the variety of learning needs of children and worked hard to achieve balanced classes. In the spring, families were invited to provide input on a specific educational need for their child/ren. **Changes to class lists will not be made once they are established.** Thank you in advance for your understanding.

**Kindergarten Meet & Greet: Thursday, August 16 from 6:00-7:00 pm** – Kindergarten classes will start on Thursday, September 6<sup>th</sup>. Kindergarteners will be attending school the regular school hours on Thursday, September 6<sup>th</sup> – 8:40 am-3:10 pm. In lieu of the orientation we have held in the past, we invite Kindergarten families to join us on the WES playground on Thursday, August 16<sup>th</sup> from 6:00-7:00 pm. Students will get a chance to meet their teacher and other students in their class, and parents will receive important information for the coming year. We hope you can join us!

**Assessment Days: August 21<sup>st</sup> and 22<sup>nd</sup>** – This year, K-5 teachers will be assessing students prior to the start of school. Assessments for students in all grades K-5 will be held on August 21<sup>st</sup> and 22<sup>nd</sup>. When you receive your class placement email, you will also receive a link to sign up online for these assessments. If you have any difficulty signing up for a time, please contact the main office at 651-425-4600.

**Back-to-School Night at Woodbury Elementary: Wednesday, August 29 from 4:30-6:30 pm** – This is an opportunity for all families to bring in school supplies, see their teacher, and visit classrooms. You may also purchase lunches, buy assignment notebooks (grades 3-5), check the bus schedule, sign-up to be a Watch D.O.G. (Dad’s on Guard), learn about our PTO, as well as a variety of other opportunities. We will also have our 2018-19 t-shirts available to order!

### Upcoming Dates:

- **August 16** – Kindergarten Meet & Greet, 6:00-7:00 pm
- **August 21 & 22** – K-5 Assessment Days, 7:30 am-3:30 pm
- **August 29** – Back to School Night, 4:30-6:30 pm
- **September 4** – First day of school for Grades 1-5, 8:40 am-3:10 pm
- **September 4 & 5** – Pre-K Assessment Days (NO Pre-K Classes)
- **September 6** – First day of school for Kindergarten, 8:40 am-3:10 pm
- **September 10** – First day of school for Pre-K classes

**Daily School Schedule:**

7:15 am - School office opens  
8:25 am - School opens to students  
8:40 am - School day begins  
3:10 pm - School day ends  
3:45 pm - School office closes  
Pre-K – AM: 8:40-11:10 / PM 12:40-3:10

**NOTE:** The earliest students can arrive at school in the morning is **8:25 am**. All students must be picked up at **3:10pm** if not riding the bus home.

**Woodbury Elementary Information:**

School Website: <http://wes.sowashco.org>  
District Website: [www.sowashco.org](http://www.sowashco.org)  
Woodbury Elementary: 651-425-4600  
Woodbury Attendance Line: 651-425-4606  
Woodbury Health Office: 651-425-4602  
Woodbury Fax Number: 651-425-4615  
Woodbury School Social Worker: 651-425-4624  
Woodbury School Psychologist: 651-425-4604  
District 833 Student Information: 651-425-6218  
District 833 Student Transportation: 651-425-5303

**School Supply List** – The 2018-2019 School Supply List is posted on the [Woodbury Elementary website](#). Assignment Notebooks for grades 3-5 will be sold the evening of Open House for \$5.00 (Cash or checks made out to “Woodbury Elementary PTO”).

**Volunteers Needed During Kindergarten-2<sup>nd</sup> Grade Lunches (September 4-14)** – We need adult volunteers to assist during Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> grade lunches in order to help our younger students successfully navigate the cafeteria during the first two weeks of school. If you are interested in volunteering, please contact our Office Assistant, Mrs. Anne Howe at 651-425-4607 with the dates/times you are available between September 4-14 in addition to the grade level(s) you are interested in assisting. She will notify you of the specific lunch times at each grade level when you call. Thanks in advance for your consideration.

**Transportation Information for 2018-19 available on Infinite Campus' Parent Portal in August** – Starting with the 2018-19 school year, student bus route information will be accessible only on Infinite Campus' Parent Portal. Families can expect bus route information to appear in Parent Portal around the third week of August and will be notified via email when it is available. Special Education students will continue to receive busing information via a phone call or email.

Parent Portal is a multi-use, secured system that improves communications between South Washington County Schools and parents. Parent Portal is an important resource for student contact information, report card grades, class schedules (when they are available), unofficial transcripts, lunch balances, student username and passwords, locker numbers and combinations, and access codes to sign up for School Café, FeePay and Schoology.

District 833 encourages families to be proactive and create a Parent Portal account before August to avoid any delay in receiving important information this fall. To create an account, please email your student's name, school grade and home address to [ICSupport@sowashco.org](mailto:ICSupport@sowashco.org). Once the information is verified, you will be sent login information. Please note, requests for new accounts may take up to 48 hours to process. Processing time could take as long as one week if the request is received in August. Requests will be processed Monday – Friday, during regular business hours. Please make sure to check your spam or junk folder if you do not see anything within 48 hours of registering – some email providers won't accept the [ICSupport@sowashco.org](mailto:ICSupport@sowashco.org) as a trusted site.

For more information on Parent Portal [click here](#). To log in to Parent Portal [click here](#). **NOTE: We ask that you assist the Woodbury Elementary staff in making sure your child knows their bus assignment.** If you have any other questions regarding transportation, please call 651-425-5303. If you are dropping off or picking up your child, please follow Woodbury Elementary's “Airport Style” curbside pickup procedures. Thanks to everyone for helping keep our students safe!

**Communication** - Thursday Folders are sent home weekly with students to communicate school information. Additionally, we use Blackboard Connect to send weekly email updates. Please make sure that your email address(es) in Infinite Campus (Parent Portal) are up-to-date so you receive these emails. The *Woodbury Elementary Parent/Student Handbook* and the *ISD 833 Summary of Student Discipline Rights and Responsibilities Handbook* are available online. Please review and keep these items accessible throughout the school year. They contain a great deal of information that will assist your family.

**Conferences** – Families will be able to sign up for Parent-Teacher Conferences electronically early this fall. Families that choose not to sign up for electronic conferences will be assigned a conference date and time. The 2018-19 School Conferences will be held from 3:15-8:00 pm on the following dates:

**Fall Conferences:** Thursday, November 8<sup>th</sup> **OR** Thursday, November 15<sup>th</sup>  
**Winter Conferences:** Thursday, February 21<sup>st</sup> **OR** Thursday, February 28<sup>th</sup>

**Meals** - Our Cashier will be at Back-to-School Night to assist with purchasing meals. Account balances from last year do carry over to this year. Elementary breakfast is available for \$1.20, lunch for \$2.60, and milk for \$.50. Free and reduced lunch applications are available online. Menus can be accessed at: <http://sowashco.nutrislice.com/menu/woodbury>

**Visitors** - All visitors, during school hours, must check in at our office prior to entering the instructional areas. This will help assist us in providing a safe environment for our school community.

**Birthday Treats** – It is a common practice to provide treats for the class in honor of a child’s birthday, **however it is not expected.** Please note that the district follows a wellness policy. This policy encourages healthy snacks to follow the USDA’s guidelines for Smart Snacks in Schools standards. ***PLEASE NOTE: cakes, cookie cakes and/or cupcakes are discouraged.*** If you choose to send in something in honor of your child’s birthday, please consider an alternative birthday treat such as pencils or a book/game donated to the classroom. If you prefer to bring an edible treat, we suggest a healthy alternative and want you to be aware of the possibility of peanut-allergies and other food restrictions for classmates. Homemade items are **not allowed** to be dispersed. All treats should be store packaged items. Birthday “parties” are not given in the classroom and dispersing treats is expected to take minimal time away from classroom instruction. **In addition, teachers are not responsible for handing out birthday party invitations or sending email invites/RSVP reminders to the entire class.** Thank you for respecting these guidelines.

**Staff Updates** – We are welcoming over 550 students this year to Woodbury Elementary! Also, we have added a combination 3<sup>rd</sup>/4<sup>th</sup> class and a section of 5<sup>th</sup> grade, and we moved 3<sup>rd</sup> grade to the intermediate wing and Pre-K to the primary wing. We’ll have a map at our assessment days and Back to School Night so you can find all of the teachers in their new rooms! Finally, we had some shifting of teachers as Mr. Flavin announced his retirement and Mrs. Sager moved to Woodbury Middle School. We are excited to announce a few changes within our building as well as welcome new staff members to Woodbury Elementary!

Kristine McDonald – Assistant Principal (.5)  
Megan Kiemen – Pre-K  
Neerja Kumra – Grade 1  
Brenda Brown – Grade 2  
Heather Klein – Grade 3  
Jordan Flynn – Grade 3/4  
Kelly Schirm – Grade 5  
Nelly Morley – Music Teacher  
Stacey Burwick – Orchestra Teacher  
Karen Holine – Resource Teacher (.5)

Lauren Moore – PE Teacher (.1)  
Kyndra Schroer – Media Specialist (.1)  
Jane Erickson-Linder – Speech/Language (.4)  
Julia Bieniek – ECSE Teacher  
Erin Vanderwerf – ECSE Teacher  
Tara Fetch – ECSE Para  
Nancy Young – AM Crossing Guard  
Kim Bjerke – HN/Resource Para (temporary)  
Sarah Hamilton – HN/Resource Para  
Jordan Koons – Reading Corps Tutor (PT)  
Ferd Schlapper – Math Corps Tutor (PT)

We are still seeking a part-time and a full-time Reading Corps Tutor for 2018-19. Reading Corps Tutors help our teachers reach students who need additional support by providing one-on-one or small group tutoring during the school day. Tutors are paid a monthly stipend. If you are interested in applying, contact the school, or visit [www.readingandmath.net](http://www.readingandmath.net) to apply or for more information.

We look forward to working with your family to provide an educational program that is exciting and rewarding. We hope that you and your children are looking forward to the 2018-2019 school year as much as we are! If you have any questions in the meantime, please do not hesitate to call us at 651-425-4600.

Sincerely,  
Connha Classon  
Principal  
Woodbury Elementary School

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